



**LANCASHIRE
BOYS & GIRLS
CLUBS**

Formerly known as Lancashire Association of Clubs for Young People

Financial Statements and Annual Report

For year ended 31 March 2011



Our mission statement

“To inspire and enable all young people, especially those considered to be disadvantaged, to realise their potential as productive, responsible and caring citizens”



Our vision

“to assist and support clubs in their communities to provide a safe and exciting place for young people in which they can participate in a range of affordable activities and develop through positive experiences”



Our core beliefs

By supporting member clubs, they will be able to provide:

- *a safe place to learn and grow*
- *ongoing relationships with caring adults*
- *an attractive and planned programme of activities and events*
- *opportunities for personal and social development*

LANCASHIRE ASSOCIATION OF CLUBS FOR YOUNG PEOPLE

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LANCASHIRE ASSOCIATION OF CLUBS FOR YOUNG PEOPLE

LEGAL AND ADMINISTRATIVE INFORMATION FOR THE YEAR ENDED 31 MARCH 2011

Status: The Association was established in 1934 by Earl Peel and is registered with the Charity Commission Number 521362.

Principal Address: South Place
1 Meeting House Lane
Lancaster
LA1 1TQ

President

Steve Finnigan OBE:
Chief Constable, Lancashire Constabulary

Vice Presidents

Pauline Clare CBE, QPM, DL, BA (Hons) CIMgt
Bill Beaumont OBE
Gary F Ellis
Sir Tim Kimber DL
Don Sidebottom MBE
Wendy Walker QPM

Board of Trustees

Gary Stephenson – Chair
Graham Howse – Honorary Treasurer
Marion Middleditch
Philip George
Nick Eckersley
Tom Norton MBE
Peter Riley
Mel Diack MBE
Dr Robin Graham
Michael Gibson
Alan M Donkin MBE (Secretary)
Jane Nolan (CYP Northern Region Rep)

Auditors: Moore & Smalley, Priory Close, St Mary's Gate, Lancaster, LA1 1XB

Bankers: HSBC, 35 Market Street, Lancaster, LA1 1JG

Solicitors: Oglethorpe, Sturton & Gillibrand, 16 Castle Park, Lancaster, LA1 1YQ

Senior Management:

Alan Donkin MBE County Director (trustee support, management committee support, voluntary sector and CYP liaison)

Staff Delivery Team

Andy Gunn	Sports Development, Healthy Lifestyles and Activity Delivery, Trailblazers and Programme of Events (club visits and sport sessions, sessions, annual activity programme)
Joe Holliman	Activity Assistant (sessional)
Gina Pendlebury	Activity Assistant (sessional)
Leon Dove	Quadsquad Instructor (sessional)
Clare Booth	Club2Go Project Leader (half time)
Andrew Bailey	Club2Go Youth Worker (sessional)
Tony Phillips	Club2Go Driver (sessional)
David Howard	Driver and quad bike assistant (sessional)
Brian Keating	Activity volunteer
Margaret Love	Activity volunteer
Charmaine Nuttall	NCS Project Coordinator (part time)

Staff Support Team

Sylvia Vizzacchero	Office Manager (club administration support, building resources management, fundraising committee, website coordinator)
Reeta Roberts	Finance and Payroll Officer (part time)
Raymond Reay	Housekeeper (part time)

LANCASHIRE ASSOCIATION OF CLUBS FOR YOUNG PEOPLE

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2011

The trustees present their report along with the financial statements of the charity for the year ended 31st March 2011. The financial statements have been prepared in accordance with accounting policies set out on page 9 and comply with the charity's trust deed, the Charities Act 1993 and Statement of Recommended Practice "Accounting and Reporting by Charities", issued in March 2005.

CONSTITUTION AND OBJECTS

The Lancashire Association of Clubs for Young People (LACYP) was established in 1934 and is constituted under a trust deed dated 12 November 1953. It is a registered charity, number 521362.

The objectives of the charity are to inspire all young people, especially those who are disadvantaged, to realise their potential as productive, responsible and caring citizens. The charity aims to achieve this through assisting and supporting clubs to provide a safe and exciting place for young people in which they can participate in a range of activities and develop through positive experiences.

The charity works in conjunction with its member clubs and the National Association of Clubs for Young People (CYP-UK) in order to achieve its purpose.

ORGANISATIONAL STRUCTURE

The Board of Trustees meet bi-monthly to consider the business of the association. Sub-committee and action groups are formed to undertake work on behalf of the board when and as necessary.

At least one trustee will represent the board on such groups.

The day to day responsibility for the provision of services rests with the County Director.

RELATED PARTIES

LACYP is affiliated to the National Association of Clubs for Young People (CYP-UK) to whom it pays an annual subscription.

The trustees have, in association with Greater Manchester Federation of Clubs for Young People (GFMCFYP) and in furtherance to the Objectives, formed a charitable company in 1999, Ormside Mill Residential Centre Ltd, a company that is limited by guarantee and its purpose is to provide residential learning opportunities through Ormside Mill Residential Centre, Nr Appleby.

RESERVES POLICY

Notes 13 and 16 to the financial statements show the assets and liabilities attributable to the respective funds by type and the balances of the charity's restricted funds.

The reserves show a total of £422,097 at 31st March 2011, however more than half is tied up in tangible fixed assets and investments leaving £158,196 in more liquid form. The trustees have felt it reasonable and continue to be of the opinion that the following resources be designated for the following purpose: £10k redundancy, £15k repairs and maintenance of HQ, £15k vehicle fleet replacement and repair and £3k re-branding/change of name – total £43k.

The trustees are of the opinion that to maintain unrestricted reserves of £115,196 at this level appears to be a prudent course of action, especially during the continuing economic downturn.

RISK MANAGEMENT

As part of their evolving corporate governance duties, the trustees have examined the major risks that the Association faces. A plan to monitor and control these risks to mitigate any impact has been developed.

GRANT MAKING POLICY

Grant applications are invited from affiliated clubs in Lancashire to fund projects in line with the charity's objectives.

LANCASHIRE ASSOCIATION OF CLUBS FOR YOUNG PEOPLE

TRUSTEES ANNUAL REPORT (Continued) FOR THE YEAR ENDED 31 MARCH 2011

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its financial activities for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether the policies followed are in accordance with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it's inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

RECRUITMENT AND APPOINTMENT OF BOARD OF TRUSTEES

The trustees are appointed in accordance with the Association's constitution and charitable status. Trustees are recruited from a wide range of backgrounds to reflect the diverse membership and the skills required to provide the necessary resources and the effective management of the charity. Special consideration is given to ensure 'full member clubs' or adequately represented.

TRUSTEE INDUCTION AND TRAINING

Potential trustees receive an informed interview prior to joining the board, following which they are given an induction pack. This contains appropriate information about the association along with a trustee registration form in the line with Charity guidelines. All trustees are required to obtain a satisfactory Criminal Records Bureau (CRB) check.

AUDITORS

Moore & Smalley were re-appointed as the charity's auditors during the year and have expressed their willingness to continue in that capacity.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities.

Approved by the Trustees of LACYP and signed on their behalf by:

.....
Graham Howse (Honorary Treasurer)

Date:
Auditors Report

ANNUAL REVIEW 2010 - 2011

The chameleon is the lizard well known for its ability to change colour to blend into different surroundings. It has survived for thousands of years, going about its usual daily business, in ever changing environments yet nevertheless remains true to itself as a lizard.

In many ways, our association is similar to the chameleon, although our origin only goes back to 1934! Our ability to respond to changing circumstances while retaining our core business and the values that underpin our work, also helps us stay true to our purpose.

As we started the financial year of 2010 as the Lancashire Association of Clubs for Young People, we commenced this financial year with name of Lancashire Boys & Girls Clubs (LABGC). The new name re-establishes links with our origins and is a more well know brand.

Because we are operating in one of the most difficult financial periods for many years, the challenges facing the voluntary youth sector are immense. It's not so much a 'rainy day' time, but like a continuous downpour. However, we are optimistic for the reason that if the reserves we have accumulated over many years, are carefully managed, it will help us continue until the climate improves.

Lancashire Boys & Girls Clubs role as a delivery and support organisation remains as important as ever in supporting our member clubs and providing activities and opportunities to young people throughout Lancashire.

Here are some of the statistics relating to the programme and projects we have delivered during the year through the excellent efforts of our programme and events officer Andy Gunn assisted by sessional workers Joe Holliman and Gina Pendlebury.

EVENTS PROGRAMME

Pool, angling, summer camps, activities challenge week, senior member training weekend

Participation: 215 young people

ACTIVITY:

Sports2Go delivered in clubs in the county x 45 sessions

Participation: 718 young people

ACTIVITY:

Trailblazers' mountain bike courses

Number of sessions: 14

Participants: 95

ACTIVITY:

Quad Squad – quad bike road safety project

Number of sessions: 12

Young people: 76

TRAINING:

Community Sport Leader Award course (CSLA)

Number of sessions: 12 weeks

Participants: 10 adults and young people

Day certificate on sports leadership

Session: 1 day

Participants 9 young people



Dodgeball Coaching Award

Session: 1 day
Participants: 17 adults and young people



Snowboard Award

Sessions: 3 evening
Participants: 11 young people



AQA'S

100 young people received AQA's in relation to a number of completed activities.

FREE TICKETS FOR BOLTON WANDERERS FC

Courtesy of E.T.T in Morecambe, 60 young people attended Premier League football matches at the Reebok Stadium, worth £800.



CLUBS GOT TALENT AND SPOTLIGHT ON YOUTH

Sylvia Vizzacchero our dedicated office manager did a tremendous job in developing and organising this year's event. Over 150 young people and adults attended this second event at Lancashire Police HQ in Preston. Another excellent event celebrated young people talents and achievements.

CLUB2GO PROJECT

With assistance from Clubs for Young People (CYP) we have recently launched the new mobile youth project which is supported by Business in the Community and OnRoute via Asda.

The project is a converted former county library van which comprises of a 3 station computer/music mixing area, a lounge/meeting area, coffee bar, DVDs, an external large screen TV/ Wii console and awning.

The project will be based in Blackpool Boys & Girls Club and delivered in identified hotspots' areas in Blackpool and other agreed areas in Lancashire.



NATIONAL CITIZEN SERVICE (NCS) PROJECT

This new national government funded initiative is for 16 years old from a range of different backgrounds and aims to give them a range of different experiences, including a social action project during the summer holidays.

Our association was selected to run a project for up to 15 young people in Lancaster. Due to a late start we were unable to recruit a full cohort although the project was deemed to be a great project by the lead organisers, Catch 22.



ORMSIDE MILL RESIDENTIAL CENTRE

Our jointly owned centre near Appleby, Cumbria has been described as a 'little gem' and has continued to develop thanks to the hard work of the manager Adam Bennett and a dedicated based of volunteer 'Ormsiders'.

Over 600 young people and adults stayed at the mill during the past year. New activities were introduced which included geocaching and archery. A new decking patio had been created alongside the disabled extension while work continues on the adjacent paved patio and barbecue area. Funds continue to be sought to build a new storage and kit store.

QUAD SQUAD



The theft of all seven of our quad bikes and equipment at the beginning of 2011 devastated this popular and well established project, especially as part-time workers Leon Dove and Dave Howard assisted by his son Billy had worked hard to develop and progress the project.

It was 6 months before insurance was sorted and the equipment replaced before the project could start again, during which time the public sector cuts to the youth service took effect.

With the dedication and enthusiasm of the staff we intend to re-establish this important project so it can reach out to as many young people as possible, certainly while Lancashire is one of the areas with the highest number of young people involved in road traffic accidents.

FUND RAISING

The life blood of most organisations. While many other charity tournaments were casualties of the recession, we worked hard to ensure the 35th Bill Beaumont Pro-Am Golf Classic took place, courtesy of Hillside Golf Club. Twenty teams entered and we were able to raise over £8,000, which was a great achievement.

An adventurous team from HSBC took part in a scaled down version of our 3C's Challenge which this year consisted of a mountain bike ride, orienteering and ghyll scrambling in the Lake District. The team successfully completed their challenge raising £1,000 for our charity

CLUBS

The association continues to be represented on 7 club management committees, offering support and advice. As previously mentioned, the clubs face a tough test in an environment of high expectations but substantially reduced funding.

Burnley Boys & Girls Club had their full time seconded club leader post withdrawn last year and this year learned that Lancashire County Council will be withdrawing the remaining 6 part time seconded club leader positions in October 2011.

This long established club is currently using its limited reserves to fund its own full time club leader, John Melvin who, along with the trustees, is doing a great job working to secure new funding and a new future for the club.

Lancaster Boys & Girls Club has also had various funding streams withdrawn from Lancashire County Council. This large building and its accompanying grounds offers great opportunities for young people in the heart of Lancaster, but again is no way maximising its resources due to minimum finances.

Blackpool Boys & Girls Club has also experienced a period of uncertainty due to the changing role of Blackpool Young People Service. We also wish club leader Peter Riley a speedy recovery following his recent ill health.

Fleetwood CYP – Tommy's has made good progress following the appointment of full time leader, Jed Sullivan. Since the opening of its new premises, the club now offers improved opportunities and activities.

Bolton Lads and Girls Club has once again had some great achievements having been awarded the Children & Youth Award and recently completed a successful NCS project working with over 200 young people.

Radcliffe Girls & Boys Club is now a completely voluntary staffed club, following the restructure of Bury's Youth Service, yet with determination, continues to make a positive contribution in its local community for young people.

Major challenges, like ahead for ***Newton-le-Willow Boys & Girls Club***, as the St Helens Youth Service no longer supports the club but instead rents the building to deliver its own youth club.

The word challenge is used so much in this report but reflects the current dilemma we find ourselves in and the determination many volunteers and staff demonstrate in order to continue delivering opportunities for young people. This not so much the Big Society but the Real Society in action, which could do with a lot more encouragement and some additional resources, not less!

Though the formation of Cluster Group Leaders meeting, we are attempting to unite together in order to share resources, experience and produce joint funding applications.

CONDITIONS OF MEMBERSHIP

The association now operates 3 levels of membership: full, activity and a new access membership. The purpose of this change is to prioritise our limited resources while maintaining our precedence support for full member boys and girls clubs. The two other kind of membership offers the opportunity to extend our offer to more youth groups without compromising our priorities.

STAFF

After 18 years of dedicated service, Margaret Love retired from the Association. Margaret was well known throughout our organisation for the various duties she undertook ranging from Ormside Mill and various activity bookings to the Bill Beaumont golf and many other fund raising and administrative activities. Over 60 'old and new' faces attended her 'leaving do' which was not the end as she and her partner Brian, continue as valued volunteers.

THANKS

Our appreciation is extended to so many people and organisations for their continued support during the past year.

- To Bill Beaumont and Hillside Golf Club, Jane Nolan and Rachel Smith from Clubs for Young People (CYP), the many companies who supported our various events and projects.
- Fat Media for their fantastic graphic design and marketing assistance.
- Our loyal and dedicated volunteer board of trustees who despite their other commitments continue to give of their much valued time and advice.
- The paid staff and volunteers of the association who often give over and above their duties, which is so important for a voluntary organisation and charity.
- OnRoute and Business in the Community (BitC) in association with Asda who have supported the Club2Go Project
- Lancashire County Council for the commissioned outcomes funding grant
- LANPAC and Lancashire Constabulary for providing various facilities and support.

Gary Stephenson
Chair – Board of Trustees

Alan M Donkin MBE
County Director

LANCASHIRE ASSOCIATION OF CLUBS FOR YOUNG PEOPLE

ACCOUNTING POLICIES FOR THE YEAR ENDED 31 MARCH 2011

ACCOUNTING BASIS

These accounts have been prepared under the historical cost convention except for investments which are included at valuation and the Charities Act 1993.

STATEMENT OF RECOMMENDED PRACTICE

These accounts have been drawn up in accordance with the Statement of Recognised Practice; "Accounting and Reporting by Charities" published March 2005.

INCOME

All grants and voluntary income are accounted for gross when receivable, as long as they are capable of financial measurement.

EXPENDITURE

All expenditure is accounted for gross, and when incurred.

COST OF SERVICES AND ACTIVITIES

Costs of services and activities includes the direct costs of the activities and depreciation of related assets. Where such costs relate to more than one functional cost category, they have been split on estimated basis.

FIXED ASSETS

Fixed assets are included at cost. There are no uncapped fixed assets.

DEPRECIATION

Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset evenly over its expected life as follows:-

Property	2%	on cost
Fixtures, Fittings and Office Equipment	25%	on cost
Equipment	15%	on cost
Motor Vehicles	25%	on cost

Grants received towards the cost of acquiring fixed assets are taken to income and expenditure account over the useful life of the asset concerned.

STOCK

Stocks are valued at the lower of cost and net realisable value.

GRANTS PAYABLE

Grants payable are recognised as expenditure when the commitment is entered into.

CONTRIBUTION TO PENSION FUNDS

The charity contributes to:

- The Teacher's Pension Scheme

Contributions are charged to the income and expenditure account as they become payable in accordance with the rules of the scheme. The assets of the scheme are administered by the trustees in a fund independent from those of the charity. The fund is a defined benefit scheme.

- Standard Life Personal Pension Policy

Contributions are charged to the income and expenditure account as they become payable. The fund is a defined contribution scheme.

LANCASHIRE ASSOCIATION OF CLUBS FOR YOUNG PEOPLE

ACCOUNTING POLICIES (Continued) FOR THE YEAR ENDED 31 MARCH 2011

JOINT VENTURE

The Trustees have, in association with Greater Manchester Federation and in furtherance of the Objectives, formed a charitable company, Ormside Mill Residential Centre Limited (Charity registration number 1078029). The company is limited by guarantee (Company registration number 3685038) and its purpose is to establish an outdoor activity centre at Ormside, near Appleby. The trustees have in pursuance of this objective allocated fund for the purchase and development of Ormside Mill.

The loan to the joint venture company is accounted for as a fixed asset investment and is stated at historical cost.

As a joint venture, the Charity Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2005) requires the results for Ormside Mill residential Centre Limited to be accounted for on a gross equity method. However, the Trustees are of the opinion that the financial statements are not materially misstated as a result of the departure from the SORP 2005.

INVESTMENTS

Investments are stated at market value at the balance sheet date.